



TELANGANA STATE COUNCIL OF HIGHER EDUCATION
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GUIDELINES FOR FILLING UP CATEGORY-B SEATS UNDER MANAGEMENT
QUOTA IN PRIVATE UNAIDED ENGINEERING AND PHARMACY COLLEGES

FOR THE ACADEMIC YEAR 2016-17

The Private Unaided Minority and Non Minority Institutions offering Engineering and Pharmacy courses in the State of Telangana that are approved by All India Council for Technical Education (AICTE) and accorded with affiliation by the concerned State University are permitted to conduct admissions for category-B (Management Seats) for the academic year 2016-17 shall follow the guidelines given below:

1. Eligibility for admission of students:

- i. The institutions that are permitted by AICTE to fill NRI seats not exceeding 15% of the sanctioned intake in each course for the academic year shall admit NRI candidates (sons and daughters of NRIs) who have passed the qualifying examination with not less than 50% marks in the prescribed group subjects or 50% aggregate marks in the qualifying examination or Cumulative Grade Point Average (CGPA) equivalent to 5 on a scale of 10.
- ii. The remaining seats shall be filled on merit basis with the candidates under A.P.Presidential Order 1974 who have secured rank at JEE and secured not less than 45% of marks in the prescribed group subjects in the qualifying examination.
- iii. The seats remaining unfilled from above shall be filled with eligible candidates, who have qualified in the TS EAMCET examination on merit basis following eligibility criteria laid in the rules of admissions.
- iv. Thereafter, if any seats still remain unfilled, such seats may be filled on merit basis with candidates securing not less than 45% (40% in case of candidates belonging to reserved categories) of marks in the prescribed group subjects taken together / aggregate marks in the qualifying examination, as prescribed, under A.P. Presidential Order 1974.

2. Schedule of Admissions:

In compliance to the Apex Court Judgment, the schedule to fill up Category-B Management quota (SW-I, SW-II and SW-III) will be as detailed hereunder for the academic year 2016-17.

- i. The Managements shall notify the 30% under Category-B seats (15% Management quota and 15% NRI quota) from the date of first Notification issued under Convener quota -SW.I as laid down in G.Os concerned.
- ii. The Managements shall complete total admission process as mentioned hereunder (i.e issue of notification, receipt of applications, finalization of first list, reporting of students, finalization of second lists, and reporting of students etc.), under Category-B within 15 days from the date of their Notification.
- iii. The Managements shall close all admissions by **31.7.2016** in compliance of the Judgment of the Hon'ble Supreme Court of India.
- iv. The managements of the institutions shall follow further instructions as would be issued by the Competent Authority (TSCHE) for obtaining necessary grant of approvals for the admissions made by the colleges.

3. Procedure to conduct admissions:

The Institutions shall follow the procedure mentioned below to conduct the admissions:

- i. The Institution shall facilitate a web portal for filling up "Category B" (Management quota) seats.
- ii. The management of the Colleges shall notify the details of courses offered with intake, schedule of admissions (date wise), and registration fee for the application, minority or non minority status etc in leading news dailies, either in English, Telugu and Urdu one in each language and also shall be uploaded on the web portal of the college.
- iii. The web portal shall provide the students, the facility for making online applications for Category 'B' (Management) seats. A printable/recordable system generated acknowledgement shall be provided to the student on successful uploading of his online application.
- iv. The students shall also be provided an option to submit their applications, in person, at the college of their choice.
- v. The web portal shall be opened for all students desirous of seeking admission to Category 'B' seats. Candidates can apply to colleges of their choice by visiting the respective portals of the colleges only during the dates notified by the Competent Authority.
- vi. The candidate can also give his order of preference for admission to a college by giving the order of preference from among the courses offered by the college in the online application form. Only one form needs to be filled for a college regardless of the number of options.

- vii. A candidate can apply for more than one college by visiting the respective website of colleges and apply online or in person after paying the registration fees specified for each college,
- viii. No new application shall be accepted after the closing date of admissions to the college.

4. **Selection Process:**

- i) The Management of the college shall administer the selection process as per the admission procedure specified and shall download the data of the applications received and pertaining to it, after the closing date as notified by the Competent Authority.
- ii) The Institution shall prepare the merit list which will be in order of NRI quota (if available), JEE rankers, TS EAMCET rankers & qualifying examination in order of merit as prescribed in the instructions and upload the same to the web portal of college.
- iii) The selection of candidates shall be done by the college managements themselves, as per the merit of the candidates and selection lists shall be uploaded to the web portal of college.
- iv) The management of the college has the option to call the selected candidates to appear in person for interview to substantiate their credibility and financial capacity to its satisfaction. In the event of the management finding that any of the selected candidates is not suitable for admission, the management shall be at liberty to reject the candidature of such candidates and the reasons should be communicated to the Competent Authority. The list of rejected candidates if any shall be uploaded to the web portal of the college.
- v) The admitted list of students, after selection process is completed by the management of respective colleges as per the prescribed norms, shall be uploaded by the managements on the website of the institution.
- vi) In case of unfilled seats if any, the concerned colleges shall admit candidates from out of the left over vacancies in order of merit from the merit list (second and final selection list) and such lists of admitted candidates shall also be uploaded to web portal of the college.

5. **Approval Process:**

- i. After completion of the admission process, the college managements shall upload the list of admitted candidates on the web portal of college and also forward the same for approval of the Competent Authority (TSCHE) as per the prescribed schedule and guidelines.
- ii. The Institutions shall furnish information/copies of documents in accordance with the instructions issued by the Competent Authority for submission of admission lists.

- iii. The Competent Authority will verify the list of the admitted candidates and validate the same with reference to the G.Os and the procedure laid therein.
- iv. The Competent Authority shall approve the admitted list, if found tallying by cross validation process or reject the lists, if found to be at variance to the rules and procedures prescribed and communicate the same to the concerned colleges for compliance.
- v. The Applications of candidates not fulfilling the required conditions during the verification of the lists by the Competent Authority will summarily be rejected.

6. **Important Instructions:**

- i) The management of each college shall facilitate a reasonable and affordable Application Registration Fees/Cost of Application, payable by the applicant students.
- ii) The Management shall collect the Tuition fee as prescribed by the Government for category 'B' seats and any excess fee collected will amount to capitation fee and Managements are liable for action under A.P. Educational Institutions (Regulation of Admissions and Prohibition of Capitation fee) Act, 1983, (adopted by the Government of Telangana).
- iii) Any complaint/appeal against the selection shall be made to the Competent Authority.
- iv) The managements shall comply with the above instructions and failure in implementing the same shall entail action as per the relevant Acts and Rules in force.
- v) The Institution shall undertake the responsibility on the irregularities if any, noticed by the Competent Authority.
- vi) The Competent Authority shall have the authority to impose fine or to initiate action or both, for violation of Instructions.